## How to use this document

You can use this template to provide the supporting information required to accompany an application for an extension of duration for a Tier 2 mining permit under the [Crown Minerals (Minerals Other than Petroleum) Regulations 2007](https://www.legislation.govt.nz/regulation/public/2007/0399/latest/DLM1120013.html) (the Regulations) and the [Crown Minerals Act 1991](https://www.legislation.govt.nz/act/public/1991/0070/latest/DLM242536.html) (the Act).

Filling out all the information in this template will help us make a timely decision on your application.

What you need to do:

1. **Download this template and fill it out on a computer.**
* Provide the requested information under the headings to the best of your ability.
* Type your answers into the input boxes and fields or check the tick boxes when applicable.
* You can insert tables and pictures into the boxes if you need to.
* Expand the boxes if you need more room for your answers.
* The notes under each heading give guidance, tips and reminders of what you can provide.
1. **Fill out the application form (APP-02)** by using the [online permitting system (OPS)](https://www.nzpam.govt.nz/permits/online-permitting-system/) or by downloading it: [Application for an extension of duration [PDF 514KB]](https://www.nzpam.govt.nz/assets/Uploads/permits/permit-forms/minerals-app-02-application-form.pdf)
2. **Send us your filled out template** by uploading it to your application through OPS or by emailing it to us at nzpam@mbie.govt.nz.
3. **Attach all other supporting information to your application form.** This could include maps, or other documents that you think would support your application.

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| 1 | Permit details |
| Permit number: |  |
| Name of permit holder:  |  |

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| 2 | Application timeframe |

An application to extend the duration of a mining permit needs to be submitted at least 6 months before the expiry date of the permit. NZP&M can only accept a late application if satisfied that there are compelling reasons why the permit holder could not comply with the timeframe.

Indicate below whether your application has been made within the required timeframe.

[ ]  The application is being made 6 months or more before the permit expires.

[ ]  The application is being made less than 6 months before the permit expires. If so, provide reasons why the 6-month timeframe could not be met:

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| 3 | Duration |

**How long do you want to extend the permit for?**

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| 4 | Why an extension of duration is necessary |

**Explain why you need to extend the duration of the permit.**

When doing so you should explain:

the mining activities that have taken place to date

why the mineral resource has not been depleted at the time of submitting your application, and

why the mineral resource cannot be economically depleted before the expiry date of the permit.

Or:

what rehabilitation/mine closure activities are yet to be completed.

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| 5 | Estimated mineral resource remaining |

**Provide an estimate for the remaining mineral resource in the permit area.**

Your estimate should include the amount of the total in ground resources and total mineable resource remaining. You can refer to the original resource estimate provided with the original permit application. Your estimate should be expressed in appropriate units.

For Tier 2 mining permits (excluding hobby permits) mineral resource estimates should be based on appropriate exploration data. You should include a description of the supporting data and the method used to calculate your estimate, including quality control and assurance.

Your resource estimate may also be supported by:

* the results of previous mining within the application area
* the results of similar operations that exist in the vicinity of the application area, and
* existing knowledge of the application area and/or mining method.

You can support your estimate with a map of the permit area showing the location and extent of the remaining mineral resource in relation to the resource that has already been mined.

**Upload any/all of these documents to the OPS when you make your application, or email them to us at** **NZPAM@mbie.govt.nz****.**

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| Estimated total in-ground mineral resource remaining in the application area:troy ounces / grams / m3 / tonnes |
| Estimated mineral resource remaining in the application area:troy ounces / grams / m3 / tonnes |
| Demonstrate the location and basis of the remaining resource: |

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| 6 | Geology of the permit area |

**Provide a description of the regional/local geology of the permit area and how it relates to the mineral being mined within the permit area.**

You can support this with a geological map of the area. Upload it to the OPS when you make your application, or email it to us at NZPAM@mbie.govt.nz.

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| 7 | Mine feasibility and economic viability |

Provide a description of your mining feasibility studies, including details of any modifications being made for the extension period.

This should include:

your mine design, demonstrating how mining has progressed through the permit area, and how mining is proposed to progress in the extension period. This should be supported by a map of the permit area

a mine schedule and estimated mineral production rate

your mining method and estimated resource recovery, and

the economic viability of the mining operation, including the proposed expenditure relative to the scale of the operation.

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| 8 | Proposed work programme for the extension period |

Indicate if you are making any changes to the existing work programme for the extension period. If so, you should include your reasoning for any changes requested. You can find your existing work programme on your permit certificate.

If you propose any changes to the existing work programme you may be required to complete a change of conditions application.

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| [ ]  No, I am not proposing any changes to the permit work programme.[ ]  Yes, I am proposing changes to the permit work programme. Include your proposed changes and reasoning for those changes: |

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| 9 | Good industry practice |

**Provide a statement as to whether the mining operation is in accordance with good industry practice.**

Good industry practice is defined as ‘acting in a manner that is technically competent and at a level of diligence and prudence reasonably and ordinarily exercised by experienced operators engaged in a similar activity and under similar circumstances but does not include any aspect of the activity regulated under environmental legislation.’

Explain:

what skills, training and experience you have to undertake the mining in a skillful, safe and effective manner

whether you are mining the permit area using a suitable method in accordance with the work programme of the permit, and

what systems and processes you have in place to avoid, mitigate and manage operational risks, including health and safety risks.

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| 10 | Compliance with the permit |

Before granting an extension of duration, we will ordinarily consider whether the permit holder has complied with the conditions of the permit, the Regulations, and the Act.

This includes:

* compliance with the payment of annual fees and royalties
* completion of annual summary reports and technical reporting
* compliance with permit/licence work programme obligations, and
* revocation of a permit/licence.

You should also provide details of any non-compliance, and provide an explanation for why these instances occurred and how you intend to prevent these instances from occurring during the extension period.

A previous history of non-compliance will not necessarily prevent you from being granted an extension of duration. However, failing to disclose non-compliance may delay a decision on your application.

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| Provide details of any non-compliance with the permit, the Regulations, or the Act: |