## How to use this document

You can use this template to provide the supporting information required to accompany an application for a change of minerals for a prospecting or exploration permit under the [Crown Minerals (Minerals Other than Petroleum) Regulations 2007](https://www.legislation.govt.nz/regulation/public/2007/0399/latest/DLM1120013.html) (the Regulations) and the [Crown Minerals Act 1991](https://www.legislation.govt.nz/act/public/1991/0070/latest/DLM242536.html) (the Act).

Filling out all the required information in this template will help us make a timely decision on your application.

What you need to do:

1. **Download this template and fill it out on a computer.**

* Provide the requested information under the headings to the best of your ability.
* Type your answers into the input boxes and fields or check the tick boxes when applicable.
* You can insert tables and pictures into the boxes if needed.
* Expand the boxes if you need more room for your answers.
* The notes under each heading give guidance, tips and reminders of what you need to provide.

1. **Fill out the application form (APP-02)** by using the [online permitting system (OPS)](https://www.nzpam.govt.nz/permits/online-permitting-system/) or by downloading it: [Application to change minerals [PDF 514KB]](https://www.nzpam.govt.nz/assets/Uploads/permits/permit-forms/minerals-app-02-application-form.pdf)
2. **Send us your filled out template** by uploading it to your application through OPS or by emailing it to us at [nzpam@mbie.govt.nz](mailto:nzpam@mbie.govt.nz).
3. **Attach all other supporting information to your application through OPS or email it to us with this template.** This could include bank statements, permit map, supporting letters etc.

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| 1 | Permit details | | |
| Permit number: | |  |
| Name of permit holder: | |  |

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| 2 | Requested change |

Provide details of the permit and the change of minerals being applied for.

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| What mineral(s) does the permit currently include? |
| If you are **removing** mineral(s) from the permit, specify the mineral(s) being removed **here**, then complete section 3 and sections 7 to 9. |
| If you are **adding** mineral(s) to the permit, specify the mineral(s) being added **here**, then complete sections 4 to 9. |

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| 3 | Removing mineral from the permit |

**Only complete this section if you are removing minerals from the permit, then jump to section 7.**

Provide a statement of the reasons why the mineral(s) should be removed from the permit.

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| 4 | Mineral Ownership |

This section only applies if your application relates to an exploration permit. If this application relates to a prospecting permit, move on to section 5.

Are you applying to add any mineral(s) other than gold or silver?

Yes.

No. Continue to section 5.

Does your permit already include mineral(s) other than gold or silver?

Yes. An LMS report should already be on file with NZP&M. Continue to section 5.

No. Please provide a Land and Minerals Status (LMS) report for the permit area. You can attach the LMS report to your application in OPS or email it to us at [NZPAM@mbie.govt.nz](mailto:NZPAM@mbie.govt.nz).

An LMS report will tell you if the non-statute mineral you are applying for is privately owned or owned by the Crown. You do not need a permit under the Act to mine privately owned minerals.

You can find out more about LMS reports on our website.

### [Mineral ownership and Land and Mineral Status (LMS) reports](https://www.nzpam.govt.nz/assets/Uploads/permits/minerals-guidelines/mineral-ownership-lms-reports.pdf)

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| 5 | Geological evidence to support the change of minerals |

### Provide geological evidence that supports your application. This could include information on how the occurrence of the additional mineral(s) relate to the geology of the permit area, and of the existing mineral(s).

You can support this with maps, diagrams, cross-sections, and any other evidence supporting the location and extent of the mineral(s) being added.

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| 6 | How the additional minerals will be prospected or explored |

**Provide details of how you propose to prospect or explore for the additional mineral(s). This could include details of additional prospecting or exploration techniques.**

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| 7 | Work programme |

The work programme for your permit is specified in your permit certificate. If you are proposing to use additional prospecting or exploration techniques to investigate the additional mineral(s), you should make a corresponding change to the permit work programme.

Are you proposing to change the work programme of the permit as a result of the change of minerals application?

No. We will be in touch with you if we have any concerns with the work programme as a result of the change of minerals.

Yes. Use the box below to propose any changes.

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| Propose any changes to the permit work programme. |

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| 8 | Permit expenditure |

If you are proposing to amend the expenditure of the minimum work programme, please provide the estimated expenditure for the permit.

The original permit application should have included a breakdown of estimated work programme costs. If you can, you should refer to the original permit application documents for the original estimated expenditure. Below is an example of a cost breakdown for an exploration permit reflecting an adjustment to the work programme made as a result of a change of minerals:

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| ***Stage*** | ***Work programme obligation*** | ***Estimated cost*** |
| ***1*** | *Undertake a literature review* | *$2,000* |
| *Conduct geological mapping* | *$3,000* |
| *Undertake a geophysical survey* | *$5,000* |
| *Undertake drilling and / or test pitting for a minimum of 10 holes* | *$10,000* |
| *Undertake mineral processing test work on mineral separation with appropriate elemental analysis.* | *$10,000* |
| *Technical reporting* | *$3,000* |
| ***Subtotal (stage 1)*** | ***~~$23,000~~ $33,000*** |
| ***2*** | *Undertake further drilling and / or test pitting for a minimum of 15 holes* | *$15,000* |
| *Complete 1 bulk sample (of mineralised wash) to a maximum of 1,000 m3.* | *$5,000* |
| *If appropriate, complete a mineral resource estimate (to include mineral X)* | *~~$2,000~~ $3,000* |
| *If appropriate, complete appropriate mining studies* | *$2,000* |
| *If appropriate, complete study on mineral X recovery, concentration and economic viability.* | *$15,000* |
| *Technical reporting* | *$3,000* |
| ***Subtotal (stage 2)*** | ***~~$27,000~~ $43,000*** |
|  | ***Total (whole duration)*** | ***~~$50,000~~ $76,000*** |

Use the blank table below to estimate the revised cost of your minimum work programme.

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| ***Work programme obligation*** | ***Estimated cost*** |
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| ***Total*** | ***$*** |

You can use this space to explain how you came to the estimated costs (i.e., if based on quotes or known rates).

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| 9 | Complementary changes to the permit |

If you have made any complementary applications that seek to change the conditions of the permit, the land, or duration to which the permit relates, discuss those applications here.

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